

OLD FRIENDS FARM

2019 SPECIAL EVENT FLOWER ORDERING INFO

We look forward to growing and selecting flowers to accent your special event. Our flowers are special to us, and sharing their beauty with you adds to the glory of growing them. Please view our website to learn more about our farm philosophy. Each season is different, and we always strive for selection and quality. People LOVE our flowers!

Please read these pages completely to get a sense of how ordering from us works.

We offer flowers in bulk for Make-It-Yourself (MIY) arranging. This is where where creativity meets seasonality! We are the best fit for folks that are attracted to what is blooming, locally at the time of your event. For 2019, we will not be offering consulting, design work, or personal decor items such as hand-held bouquets, corsages, or boutonnieres. If MIY arranging isn't your interest, consider using our flowers and a local designer (we will happily recommend some!) We do not offer cut-your-own flowers, delivery, or the farm's property as a wedding venue.

Please follow this timeline for getting Old Friends Farm flowers for your event:

Now: Email Old Friends with your date and your order sheet filled in as best as you can, even if you are unsure of some of the specifics. (Page 2 of this document is the order sheet)

Within a week: We will check our date availability and send you a confirmation email. Detailed pick-up location directions will be emailed to you. You will need those directions, our street address of 593 S. Pleasant St, Amherst, MA will not give you all the info you need to find our flower cooler.

At 2 weeks prior to your pick-up date: If you need any changes made to your order, email us. Please mark the email subject line "FINAL ORDER" and include your order name, pick up time & time window, and any changes to your order. When we have your final order we will invoice you for the total amount due.

Pick-up date: Have a check or money order ready for pick-up.

... Tips for MIY orders:

- Gather the supplies you will need (vase-ware, pruners, wire, ribbon, tarp or buckets for stem trimmings)
- Delegate who will be picking up your flowers and/or transporting them to your event location.
- Plan when/how/who/where your MIY flowers will be arranged. Flowers keep exceptionally well in a cool place (like an air conditioned room).

...Tips for orders for which you are hiring a designer:

- Contact and make arrangements with a designer. Decide who will be confirming your flower order. Designers must adhere to the same bucket amount minimums and offerings as other customers.
- Delegate who will be picking up your flowers and/or transporting them to your event location.
- Please note: All contact and compensation to your designer is a separate relationship than your flower order. from Old Friends Farm.

OLD FRIENDS FARM

SPECIAL ORDER

(Office Use)
Pick-Up Date:

/

Order Name: _____

—> This is how your order will be labeled.

Contact Name: _____

—> Please limit this to only the contact people involved in confirming your order, picking up your order, and paying for your order.

Phone: _____

Email: _____

Pick-Up Date: _____

—> Our flowers keep exceptionally well in a A/C room. Give yourself enough time to play with the flowers! Thursday afternoon pickup will still look great for a Saturday night event.

Pick-Up Time Window: _____

—> You tell us what time window works for you, even if it is 'off-hours'!

ITEM	NUMBER OF BUCKETS (MINIMUM IS 2)	UNIT PRICE	COST	NOTES- WRITE COLOR PALETTE DESCRIPTION HERE AND/OR LIKES/DISLIKES. WE DO NOT GUARANTEE THESE WILL BE MET, BUT IF WE HAVE THE ABILITY TO MEET YOUR REQUEST WE WILL!
Bulk Flower bucket (Seasonal Selection)		\$ 80.00		
Sales Tax		6.25%		multiply Flower Amount by 6.25%
Total Amount Due (pay at pick-up)			\$	Add flower total plus sales tax. This amount must be paid via check or money order at pick-up.

Pay with check or money order at pick-up.

Credit & Debit Cards and Old Friends Farm Market Cards

are not accepted for special orders.

OLD FRIENDS FARM

SPECIAL ORDER

CONFIGURING YOUR ORDER NEEDS

How many buckets should you order? One bucket makes 5-7 hand held arrangements, 7-10 classic centerpieces, 12-16 loosely filled arrangements, or 40+ simple style/bud vase decor. Remember that you can adjust your order 2 weeks prior to your pick-up date. Minimum order is 2 buckets. Too many flowers is a good thing!

Each bucket contains a gorgeous selection of seasonal flowers, foliage, fillers and accents. Any notes you offer on your order form will be considered as we gather your order. This can include a specific color palette, requesting a certain type of flower, stem length preference, or a preference to NOT have a certain flower, etc. If we are able to, we will do our best!

TERMS & CONDITIONS

By submitting your flower order, you are agreeing to these Terms and Conditions:

- We do not set certain stem amounts per bulk bucket, nor do we guarantee certain flowers will be included. Color preferences and/or other notes will be used as a guide when we are able to, and we offer no guarantee that we will be able to meet it fully.
- Flower availability changes throughout the year, and the given season's growing conditions. We do not offer consulting regarding what flowers will be included in your buckets. The best way to see what flowers will likely be in your buckets is to visit our farmers market stand close to your pick-up time. We do grow and reserve some flowers specifically for special orders, so it is likely there will be even more selection in your bucket!
- Priority is given to flowers that are grown on Old Friends Farm and those from other local growers. Some regional ordering may be necessary in seasonally 'fringe' times or to fill out the seasonal bulk bucket diversity.
- Payment must be received in full at pick-up. We accept checks or money order as payment. Credit, Debit, and Old Friends Farm Market Cards cannot be used for Special Orders.
- Old Friends Farm is not responsible for any damage to flowers once the flowers are picked up by your party. Please allow ample space and level surface for transporting your flower order, and store them in a cool place, out of direct sunlight until the event.